

Gadget Entertainment Group AG is one of Switzerland's leading concert and festival promoters, as well as a top full-service agency in the music and events industry. Our mission is to create unforgettable live experiences while supporting artists in building and sustaining their careers. We are a passionate, collaborative team driven by a shared vision.

Experienced Booking Manager / Promoter 80 - 100% (f/m/d)

Location: Zurich or remote | Start: Immediately or by agreement

Your role:

- Build and maintain strong relationships with international agencies, agents, managers, and national venues as well as festivals
- Develop and manage your own artist roster
- Early identification of new talents and continuous monitoring of exciting artists
- Plan, coordinate, and execute live shows with international acts
- Negotiate and finalize contracts with agencies and partners
- Prepare calculations, offers and settlements
- Contribute to the daily operations of the booking team
- Monitoring and managing budgets and ensure financial targets are achieved
- Attending and Representation at industry events and festivals
- Step in to support colleagues when needed

Your profile:

- 3–5 years of experience in booking and/or promoting
- Established network with international agencies, ideally in Germany, UK, and USA
- Strong knowledge of industry trends and a passion for discovering new talents
- Excellent communication and relationship management skills with agencies and management
- Solution-oriented and proactive mindset with a keen sense for the needs of partners and artists
- Strong negotiation and financial management skills with great attention to detail
- Proven experience in preparing budgets, offers, and settlements
- Excellent organizational, time management, and multitasking skills
- Fluent in English (spoken and written), German and French are a plus
- Proficiency with Microsoft Office and project management tools
- Independent, structured, and reliable work style
- High resilience, flexibility, and a passion for live music and touring
- Existing contacts in the Swiss music scene are a plus

What we offer:

- A dynamic and inspiring work environment
- A motivated and ambitious team that works together as equals
- Involvement in diverse and exciting projects
- Flexible working model with annualized hours and 5 weeks' vacation
- Opportunities for home office and remote work
- Competitive, fair compensation

If you're ready to shape unforgettable live moments with us, we'd love to hear from you. Please send your application or questions to [jobs\(at\)gadget.ch](mailto:jobs(at)gadget.ch).